



SIMBITHI ECO-ESTATE SHORT TERM ACCESS FORM

1. OWNER: _____ ADDRESS: _____

SEEHOA REG NO.

INDIVIDUAL TO BE REGISTERED AS PRINCIPAL GUEST (1 required per property)

Visitor:	Relative:	Extended Family:	Holiday Tenant
Name	Surname	ID number	Cell number
Vehicle	Vehicle reg	No of passengers	No of vehicles
Date in	Date out	Letting Agency	Letting Agent

All Persons Requiring Access: Short term orientation fee is R400.00 and access fee is R100.00 which includes (1) access, additional access is charged at R 100.00 per person. ATTACH COPIES OF ID'S FOR PERSONS REQUIRING ACCESS. ONLY COPIES OF IDENTITY DOCUMENTS, PASSPORTS OR THE NEW ID CARDS WILL BE

ADDITIONAL GUESTS / OCCUPANTS (18 YEARS & OLDER) REQUIRING ACCESS:

NAME	SURNAME	ID NO.	CELL NO.	REG. No.

Occupant details (only required for Short term tenants): Please list all occupants who will be in the above-mentioned property during the short-term access period. Simbithi strictly enforces a 2 occupants per room rule, contravening this rule will result in eviction.

ADDITIONAL OCCUPANTS NOT MENTIONED ABOVE:

NAME & SURNAME	ID NO.
NAME & SURNAME	ID NO.
NAME & SURNAME	ID NO.
NAME & SURNAME	ID NO.



NAME & SURNAME		ID NO.	
NAME & SURNAME		ID NO.	
NAME & SURNAME		ID NO.	

The Simbithi Eco-Estate Home Owners Association (SEEHOA) is committed to the enhancement of safety and security on the Estate. As security is of paramount importance Short term tenants, resident’s family members and visitors must at all times assist and comply with the security systems and procedures implemented on the Estate, particularly with regard to access control. Homeowners and accredited letting agents are responsible to manage the issuing of visitor’s access codes for their guests. Homeowners that are not able to issue their guests with visitor access codes are to submit a motivational letter to the security access office (controlroom@simbithi.com) requesting for the security control room to issue their guests with a limited number of access codes. The security manager will facilitate the approval.

All must respect the security personnel’s role. Security guards may under no circumstances be abused or obstructed from performing their functions.

I, _____ (Principal Applicant) hereby consent to sharing all particulars on this application to the trustees of the Body Corporate should the property be on a Sectional Title Scheme.

Sign: _____ Date: _____

HOMEOWNERS DECLARATION, TERMS OF BOOKING AND SIGNATURE

I the Owner of the above-mentioned property hereby declare the above information to be accurate and further acknowledge & agree that should I or my short-term tenant / visitor /family member break any of the Rules or Regulations listed on the attached orientation document, I will be held liable and agree to pay any penalties issued by the Estate. All & any costs associated with the administration of this Orientation / Lease will be billed to my Levy account, including but not limited to Orientation Fee, Access fee’s & Penalties relating to the abovementioned occupants & their families.

All bookings should reach the Estate Office 3 working days in advance for processing.

Disclaimer of Responsibility

The Simbithi Homeowners Association and/or its agents shall not be liable to any Member or any of the Member’s lessees, or their respective employees, agents, visitors, invitees or customers of any Member of the public dealing with the Member or any lessee for any injury or loss or damage of any description which the Member or any such other person aforesaid may suffer or sustain whether directly or indirectly in or about the Estate, regardless of the cause thereof.

Signed at _____ on this _____ day of _____ 20_____

_____ Name: _____ ID: _____

Sign: (Owner)

SEEHOA Rep		Date		Cash <input type="checkbox"/> Card <input type="checkbox"/> Levy <input type="checkbox"/>
Payment	R	Receipt No.		